

ASSUMED NAMES/DBA

GENERAL INFORMATION:

An Assumed Name/DBA (Doing Business As) should be filed in the County Clerk's Office in the county in which business is to be conducted.

There are two different assumed name application forms:

Unincorporated assumed names are not protected. Another business owner or applicant may have previously chosen the business name you wish to use or may use the same name after you have filed your chosen business name. Searching the records is the responsibility of the applicant. An applicant may search assumed name documents already filed in the County Clerk's office in which the business is to be conducted.

Incorporated: This is a protected name through the office of the Texas Secretary of State. You may obtain information regarding assumed names from the Texas Business and Commerce Code or their website
http://governor.state.tx.us/ecodev/business_resources/sba/

The Assumed Name Certificate must be signed before a Notary Public by all parties named on the Assumed Name before being filed.

Tax ID numbers are available from the Texas State Comptroller at 1-800-252-5555.

Fees:

Due at the time of filing	\$24.00	Filing Fee
	\$7.00	Certified Copy
	\$2.00	Plain Copy

HOLLY THOMAS
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